MIDWESTERN WOOD PRODUCTS CO.

ORDERING PERIMETER COFFERS FOR A WOOD GRID COFFERED CEILING

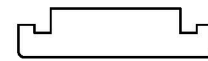- Specify Customer Name / P.O.# / Job Name / Type of Room
- Make a diagram of the ceiling layout and number the perimeter coffer spaces as in the following examples.

PT 1300 Series
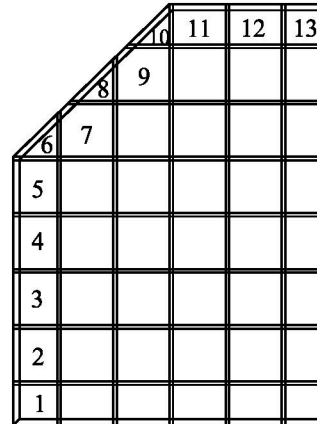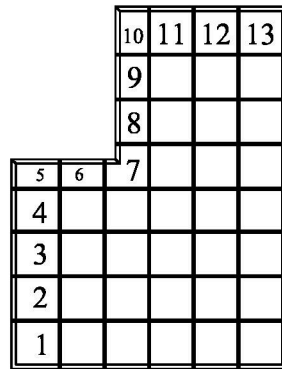
PT 1400 Series

- Make a list of the coffer dimensions using the corresponding numbers. We will then number the backs of the coffers for ease of installation.

- Indicate the grain direction by writing the dimension that runs parallel with the grain first (on the left side). You could also draw an arrow above that dimension.

- Your measurements should represent the space indicated in the diagrams from point A to point B. When using the PT 1300 Series, most of the coffers will have one dimension of 24". The PT 1400 Series will have one dimension of 28" (for medium coffers) or 30" (for deep coffers). Do not allow for clearance as that will be done at the factory. If you have measured some other way, please specify how with a drawing of the space.

A   24"   B

A   28"   B
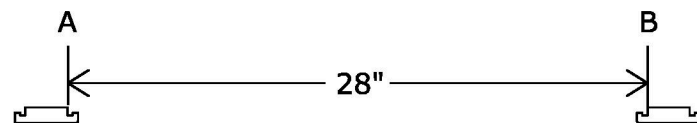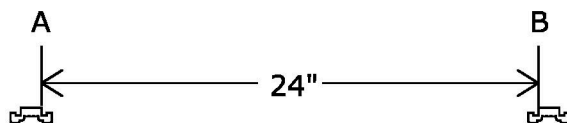
- If the perimeter coffer is some shape other than square or rectangle, we require a **cardboard template** to be made with the following requirements:

1. Cut the template so that it lays in the pocket as a coffer.
2. Number the template (including customer name and P.O.#)
3. Draw an arrow on the template which indicates the grain direction.
4. Write "faces the floor" on the proper side. Very important. **(Templates will not be accepted without this info.)**
5. It is not necessary to put measurements on the template.
6. Be sure to check the template in the hole.
7. Note: A "U" shaped leg (x) of a coffer cannot be made smaller than 7" for a deep coffer, 6" for the medium, and 3" for the shallow. Also, the short leg (y) of a trapezoid cannot be made smaller than the afore mentioned lengths.
8. On the template, pencil in the sight line (*) or outer edge of the grid.

X

Faces the Floor

Y